

Titahi Bay Community Group - Meeting Minutes

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	8 th of June 2020	7:47pm	910pm
Chair	Abbe Holmes			
Minute Taker	David Brett			
Attendees	Gael Mc Roberts, Jenny Jakobs, Leanne Leelo, Brenna Tume, Abbe Holmes, Geoff Hayward, Dave Brett			
Apologies	Mike Duncan, John Pettigrew, Michele.			
Previous Minutes	Move: "That the Minutes from the 4 th Feb 2020 and 2 nd March 2020 are accepted" Moved -- Jenny Seconded ---- Gael CARRIED			
Matters arising	N/A			

Item	Updates from Previous Meetings Action Points		
Motion/s	N/A		
Matters arising	N/A		
Action Items			

Item	Updates from Village Planning
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Motion/s		
Matters arising	<ul style="list-style-type: none"> • No new applications • Will commit to complete the already actioned projects. • Justin setting up a meeting in the next few weeks to confirm details. • Great to see the adult community fountains and bbq installed. Greatly appreciated by the community. Opening went well. 	
Action Items		

Item	Website updates	
Motion/s	No updates	
Matters arising		
Action Items		

Item	PCC update	
Motion/s	<ul style="list-style-type: none"> • Cr reported on behalf of both Councillors (Cr Duncan was unavailable due to a family bereavement) • In general, COVID19 has affected PCC focus, with many measures undertaken to reduce costs and provide welfare assistance, as well as rates relief. 	

	<ul style="list-style-type: none"> •The Annual Plan will soon be for PCC Councillors and Mayor, it is likely to not approve any additional rates increase from the Long Term Plan •The District Plan will soon be due for public notification. PCC encourages all individuals and groups to review and make a submission on the new plan. •There will soon be public notification of the Resource Consent for the continued operation of the Wastewater Treatment Plant near Titahi Bay. It is important for anyone who has a view on the plants operation and the proposed changes to submit and give their view.
Matters arising	
Action Items	
Ask councillors for a 3 monthly meeting to discuss and provide information on what's on top subjects for the community. Advocate for Council meetings being streamed/recorded for Community to view. Stream of Public meetings with guided Facebook discussion's after.	

Item	Social Media Update	
Motion/s		
Matters arising	<ol style="list-style-type: none"> 1. Big thanks to Leanne for stepping up and helping out with Admin duties. 2. Re consider the constitution – review of the constitution. 3. Need Slogan and #tags 	
Action Items	Responsible	Deadline

Item	Treasurer update	
Motion/s		
Matters arising	<ol style="list-style-type: none"> 1. Need financial reports for Companies office for 2020 	

	2. Change month for AGM to October. 3. Qualify for \$400 TBCG regularly claim. Please see other action points below.	
Action Items	Responsible	Deadline

Item	General business	
Motion/s		
	1. Room Bookings Info – Been followed up by secretary and social media admin with website admin. 2. AGM – Will now be October 3. Community Meeting around Waste Water – Waste water to be on first Community meeting agenda. 4. Beach festival feedback – Got a whole lot of members – being on the committee. Need to know what to do with this information? Database? We need to know who to send out to members. The back system (need handover from Mel.	

Next meeting date	7th July 2020
Approved by	
Signed	

TBBG Action items summary

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	8 th of June 2020	7:47pm	9:10pm

Action Items	Responsible	Deadline
Put together ideas for survey for the community relating to priorities and vision	All Committee members	TBC
Update bank signatories to include Chair and Secretary	Brenna	By next weekend
Put a one page process together of who we are and what we can do with a two week and four week option. Need to make sure there is a place for the proposer to sign to understand what they will receive. Consultation propose/ process.	Abbe?	Next meeting
Need to think of ways of getting more members and actioning these ideas.	All Committee members	On going
Investigate alternative banks that can be considered to better manage the community groups funds.	Brenna	On hold
Executive to meet to discuss roles – Include Mel?	Dave/Abbe	Next meeting
Change Companies agm date to October	Dave	Next Meeting
Put social media post to ask for Subjects needed for 3 monthly community meetings	Leanne	ASAP
Organise a Community meeting after the council being forwarded subjects	Dave/Abby/Gail	After feedback from community received
Organize for community meetings to be screened?	Leanne/Dave	On going
Advocate the council to record all meetings for community members unable to attend	Dave	ASAP
Have guided community discussion after community events	Dave/Leanne	ASAP
Review the companies constitution	All members	Everyone look at by

		next meeting
Come up with a slogan for the group including #tags	All Members	Everyone look at by next meeting
Find out how we can apply for the \$400 from council each year for the Community association group	Brenna	Next meeting
Need Financial Recordings for 2020 report	Brenna	Next meeting
Follow up with the back system attached to the website – including where to record new members and those interested in becoming part of the community.	Dave	Next Meeting