

Titahi Bay Community Group - Meeting Minutes

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	7 th September 2020	750pm	915pm
Chair	Abbe Holmes			
Minute Taker	Abbe Holmes			
Attendees	Gael, John, Leanne, Brenna, Abbe, Mike. TBAY – Your Bay your say Community:			
Apologies	Dave, Jenny and Geoff			
Previous Minutes	Move: “That the Minutes from the July and August 2020 are accepted” Moved -- Abbe Seconded -- John CARRIED			
Matters arising	Unable to pass this movement due to hold up with Wellington Waters review of the last minutes.			

Item	Updates from Previous Meetings Action Points			
Motion/s				
Matters arising				
Action Items				

Item	Update from PCC	
Motion/s		
Matters arising	<p>Mike has asked me to provide a written report to the TBCG executive in my absence. I have treid to consolidate a number of updates since early August, which will not be exhaustive, but may have some relevance to Titahi Bay locals.</p> <p>Marines Hall</p> <p>Here is a copy of the statement sent to media about the Marines Hall: The Marines Hall, built by US soldiers in 1943, was used as a community hall after WWII. It was closed in 2012 when it was decided it posed a public safety risk due to severe structural issues, caused by water damage. In late 2013 it was also deemed an earthquake risk.</p> <p>For these reasons, Porirua City Council unanimously voted in 2018 that consent be sought for the building to be demolished. An independent hearing will be held to consider the consent.</p> <p>However, we've asked for this process to be put on hold while we engage with the local community to seek views and opinions on what a possible commemoration and/or memorial may look like, if the building was to be demolished. From this week, we'll be getting in touch with key stakeholders and following that, the wider community, so that they can have their say.</p> <p>Additionally, the Proposed District Plan was notified last week and the time extension will allow the new provisions of that plan to be considered as part of the decision making process.</p> <p>Wi Neera to Onepoto Shared Pathway and Coastal Resilience project</p> <p>We had hoped to present Councillors with two preliminary concept options for the Wi Neera to Onepoto Shared Pathway and Coastal Resilience Project at a workshop in October 2020. However, work done to develop and cost those options has made it clear they would exceed the currently available budget of \$3.6m.</p> <p>This work has helped us understand the full cost of the coastal resilience work, which is similar to that of the pathway development, and has understandably</p>	

changed since we drafted budgets for the works some years ago.

As a result, the project team, including Ngāti Toa, will now regroup to review the two preliminary concept options alongside other possible options. This will help ensure we:

- develop the best integrated pathway and coastal resilience solution that delivers against all the objectives and requirements, and presents value for money for the City,

- meets stakeholder and community expectations, and

- meets Waka Kotahi (NZTA) co-funding requirements

This means, we have had to readjust our planned timeframes and will now workshop a preferred option/options with Councillors at a later date and not October as originally planned.

Following Council input we will be inviting feedback from stakeholders and the community on aspects of the proposal before final design decisions are made and consent is sought.

It's important to stress that feedback received during the life of this project has helped us shape the preliminary concept options. The design is being guided by the themes raised during engagement with Ngāti Toa, community consultation in 2016, in feedback to the Long Term Plan, and the more recent 2019 community workshop.

These themes include:

- A harbour edge shared pathway (as favoured by 75% of people who gave feedback on the project as part of the LTP consultation).

- Recognition that the harbour has special value and is a priority.

- A preference for a 'soft' harbour edge resilience/restoration solution - to protect the vulnerable coastal edge.

- The need to protect and improve current harbour/harbour edge habitat and not encroach any more than necessary.

- A preference to retain the pohutakawa trees if possible.

- Accessibility – a shared pathway that is suitable for all ages and all abilities.

- Seating, and opportunities for pause/stopping points.

- Opportunities to improve connections to the harbour.

- The need for good stormwater management and filtration, and to ensure the work does not worsen flooding within Takapūwāhia.

- Consideration of parking and lighting-related needs.

- Beach creation at Wi Neera, waka ama access and opportunities to support

regatta and other water sport events.

- The need for a good safety zone/separation between traffic and shared pathway users.

- The need for the design to consider the safety of all users travelling along and across the corridor.

- A desire for meaningful opportunities to have a say and provide feedback on the draft proposal.

We're aware that this project has been ongoing for some time, and we appreciate your patience as we work through the challenging and complex issues it is presenting us with. Projects next to the sea are often complex and in this situation that is no different. It's important that we get this right, by coming up with best solutions and options for the city.

We hope to have more clarity around next steps and timings by the end of September when we will provide another update to all parties.

Pedestrian crossing review: This audit of all crossings in the city has just been completed. It has identified a range of work which will be done this financial year to ensure each of our crossings meet minimum legal standards and ensure they comply with Waka Kotahi (NZTA) guidelines. This work programme is due to kick off in October 2020 and will start with the highest priority crossings first.

School safety assessment: This city-wide assessment, which is due to start in October 2020, will start with the schools on busy arterial and high risk roads, such as Tairangi School, and will be a comprehensive look at all transport related safety issues around schools and how to address them, including:

- Traffic speeds

- Pedestrian crossings (already complete)

- Lighting

- Parking

- Safe access for walking and cycling.

The assessment will involve staff from our Traffic and Road Safety team meeting with principals and key staff at each school to understand any safety concerns they have, as well as an on-site assessment by Council staff, including at school drop-off and pick-up times to help us understand the issues more fully.

This comprehensive programme of work will help us understand the full-picture of work required and help prioritise the transport related school safety risks that need to be addressed first.

Mike discussed: Shared pathway won't be looked at again until next year. The budget was reduced

	from NZTA and there's other funding constraints from Council. There's a rate increase in TBay due to property valuation rise.	
Action Items		
	All committee,	As soon as we have been publicity notified by WRC

Item	Updates from Village Planning	
Motion/s		
Matters arising	Discussion of the orchard that has been put in and the extension of this to other parts of the Bay. Very successful and positive. Need to keep the enthusiasm alive and support the team of locals doing the good work. Great to get the kids involved.	
Action Items		

Item	Social Media Update	
Motion/s		
Matters arising		
Action Items		

Item	Treasurer Update	
Motion/s		
Matters arising	<p>Brenna talked to Bill Inge. He's paid the full \$400 for 2019-2020 into our account which will help with the AGM. There will be another \$400 available for this financial year.</p> <p>Brenna has talked to Brendan. She needs to print out a letter of change over for Brendan to sign, to give Brenna access to accounts.</p>	
Action Items		

Item	General Business	
Motion/s		
Matters arising	<p>AGM – Gael says the bowling club can be hired for \$50. They have QR code and space to cater for a Level 2 event.</p> <p>As the 17 th October has been taken by the elections. Postponed to Nov 7 th 10:30am. Abbe emailed Gael to check availability and finalise date.</p> <p>Speaker – someone from Council? Talk about issues that have come up - Proposed district plan?</p> <p>Water?</p>	

	<p>What else can we do for AGM? Offer orchard help? Seek funding using our group – highlight what we do</p> <p>Discussed member database – Mel suggested using gmail groups unless keen for training. When adding new members a welcoming letter should come out before they receive a newsletter randomly out of nowhere, due to having so much time pass since the beach fest. Action: Have to write a welcoming email to new members and add them - Abbe Combine District Plan consultation with AGM saves our time holding public meetings.</p> <p>First Newsletter ideas The newsletter will likely be a month old as it will wait until we pass the last month’s minutes. Community orchard Exercise equipment BBQ / water fountain Meeting about water treatment</p>
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Action Items	Responsible	Deadline

Next meeting date	5 th October 2020
Approved by	
Signed	

TBBG Action items summary

Meeting Type	Meeting Location	Meeting Date	Start Time	Finish Time
Committee Meeting	Titahi Bay Community Church, 25 Mana Avenue, Titahi Bay	7 th September 2020	7:30pm	9:15pm

Action Items	Responsible	Deadline
Jenny to give Dave list of new members from TBBF	Jenny/Dave	Next Meeting
Dave look at communication needed for AGM	Dave	Next Meeting
Gail look into AGM Venue	Gail	Next meeting
John to look at website and Facebook feeding into each other	John	Next Meeting
Public meeting, gathering information from community for Submission when advised. Focus of meeting to be on information to make submission from the TBCG on behalf of the community and promote individual submissions. We would have 20 working days to hold a meeting and put in a submission.	All Committee members	TBC
Put together ideas for survey for the community relating to priorities and vision	All Committee members	TBC
Update bank signatories to include Chair and Secretary	Brenna	By next weekend
Put a one page process together of who we are and what we can do with a two week and four week option. Need to make sure there is a place for the proposer to sign to understand what they will receive. Consultation propose/ process.	Abbe?	Next meeting
Need to think of ways of getting more members and actioning these ideas.	All Committee members	On going
Investigate alternative banks that can be considered to better manage the community groups funds.	Brenna	On hold
Organise a Community meeting after the council being forwarded subjects	Dave/Abby/Gail	After feedback from community received

Organize for community meetings to be streamed?	Leanne/Dave	On going
Have guided community discussion after community events	Dave/Leanne	ASAP
Review the companies constitution	All members	Everyone look at by next meeting
Come up with a slogan for the group including #tags	All Members	Everyone look at by next meeting
Need Financial Recordings for 2020 report	Brenna	Next meeting
Follow up with the back system attached to the website – including where to record new members and those interested in becoming part of the community.	Dave	Next Meeting